

Gulf Atlantic Electrical Constructors, Inc

416 S. Hwy. 393 - Bldg.3,Unit2
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Phone 850-622-2225

ALABAMA LICENSE#2372 FLORIDA LICENSE #EC13002118 GEORGIA LICENSE #EN003869

Fax 850-622-2228

Email info@gulfatlanticelectric.com

ABSENTEEISM WARNING

Date: _____

Employee: _____

Employee,

You are hereby given written warning that you will be terminated if you continue to have absences from work. This includes leaving the job early during normal working hours. If you are ill, you must call in to your supervisor, and you must furnish documentation as proof of being ill, such as a physicians signed excuse as proof of your illness.

Signature of Supervisor

Signature of Employee

* furnish copy to office and copy to employee

AN EQUAL OPPORTUNITY EMPLOYER & DRUG FREE WORK PLACE